

Ramsey 1940s Weekend 2022

Saturday 20th & Sunday 21st August 2022

The Camp, Wood Lane, Ramsey, Huntingdon, Cambs. PE26 2XB

Application form for Living History Group/Reenactor(s)

Use these pages to tell us who you are and what you are bringing

Please complete the appropriate sections

To help speed processing please write or print clearly

Principal Contact Details

Name	
Address	Phone
	Mobile
	Email

Living History Group

Type (please tick)	Military []	Home Front []	Other []
Brief Description Please describe your group and what you wish to achieve at the show. Please include the number of vehicles, people and other major items needed to stage your display (we understand this may be subject to change). Any photos of previous displays are welcome. Tell us your preferred pitch if you've attended before.			
Display Area (frontage x depth) Preferable Minimum This information is required to help us maximise the impact of your display. We will try to meet your preferable size where possible subject to the space available.			
Hardstanding There are limited areas available. Please tick if you need hardstanding []			
Tree-line Pitches are available along some tree lines. Please tick if you need to be on a tree-line []			

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Reenactor(s)

Type (please tick)	Military []	Home Front []	Other []
Brief Description Please describe your role, how you interact with the public, and what you wish to achieve at the show.			

Some necessary rules

1. **Camping on your display:** we strive to maintain a uniquely 1940s environment within the Camp side of the show. Anything used or displayed this side must be of the period. Post 1949 tentage, vehicles or equipment are not permitted.
2. **Free plastic camping:** living history groups are entitled to 2 free pitches in public camping. In 2019 thirty pitches were requested but went unused. This was a financial loss to the show we can ill afford. For 2022 we will require a deposit of 50% (£25 or £40 per pitch depending on size) at time of booking. This deposit will be returned in full once occupancy of the pitch is confirmed. The deposit will be refunded if the pitch request is cancelled no later than 30 days before the event.
3. **Dress:** all participants must be in period dress/uniform between 1000 and 1700hrs on show days.
4. **Vehicle movements** no vehicle movements are permitted between 0930 and 1730hrs on show days unless they are:
 - a. part of a display/re-enactment and have been authorised for movement by the event manager
 - b. in response to an emergency.

In all cases vehicle movement must be sanctioned and subject to security/steward escort.

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Use this section to order additional camping, buy dance tickets, etc..

Free Camping/caravan pitch deposit Standard 6m x 6m Name occupier pitch 1: Name occupier pitch 2:	___ @ £25 each	£
Free Camping/caravan pitch deposit Large 6m x 10m Name occupier pitch 1: Name occupier pitch 2:	___ @ £40 each	£
Camping/caravan pitch (unless part of period display) Standard	___ @ £50 each	£
Camping/caravan pitch (unless part of period display) Large	___ @ £80 each	£
Saturday evening dance tickets (Big Top)	___ @ £15 each	£
	TOTAL	£

How to pay

By Cheque to: Ramsey 1940s Committee	Name (from page 1)	Cheque number	Amount £
By Bank Transfer Ramsey 1940s Committee Acc: 00197920 Sort: 20-43-63 Barclays	Name (from page 1)	Payment reference	Amount £

Our contact details

Email: ramsey1940s@gmail.com

Website: www.ramsey1940s.co.uk

Telephone: 01487 814181

Any difficulties, please feel free to contact us. We're here to help!

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Nearly there!

Please check your form for accuracy and tick below as required:

1. I have completed all relevant sections from pages 1 thro' 7
2. I have enclosed my cheque for payment
3. I have made my payment by bank transfer
4. I have enclosed a copy of my public liability insurance* *original to
be shown on arrival
5. I have enclosed the completed risk assessment
6. I have read and agree to the terms and conditions * separate
download from website

Name (please print) Signature

Date

That's it! Seal the envelope, put a stamp on it and post it to:

Living History/Re-enactment
Ramsey 1940s Weekend
1940s Camp
Wood Lane
Ramsey
Cambs
PE26 2XB

All applications will be acknowledged by email, or by post if an email address is not available.

Thank you for your application – we look forward to seeing you in August!

Your data and what we do with it.

We use your data simply to process your application. We store your data in a secure manner as prescribed by the GDPR guidance. You have the right to instruct us not to store your data once we have used it. We would like to keep your information to advise you of similar events we may hold in the future and to advise you of any changes to events you have already booked into. We **NEVER** share your information with third parties.

Please tick [] if we can store your data. You can tell us at ramsey1940s@gmail.com if you change your mind.

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Group/individual name:

Assessment carried out by:

Date of next review:

Date assessment was carried out:

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done

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Completing a risk assessment isn't difficult. Its purpose is to identify any possible hazards that have the potential to cause harm and assess how likely that harm is to happen – in other words, “What is the risk of that happening, of harm actually being caused?”

An example: we've said the site is subject to high winds. A heavy-duty gazebo is heavy and could cause physical injury if blown over by a strong gust. Is that likely to happen? Yes, especially when the show is underway. The safest course of action is not to use such gazebos – but we know this is impractical. Tying or strapping the gazebo down in an appropriate manner would prevent it being moved by strong gusts. The likelihood of harm being caused now is much reduced, it's now controlled.

In a nutshell, the hazard was identified, its potential to cause harm assessed, and a control measure put in place to reduce the risk to an acceptable level or maybe even remove it.

Of course, the guy ropes/straps create another risk – that of trip or snagging. Are they likely to cause harm? Yes. Can it be controlled? Yes, by making them very visible, or better still, inaccessible by the placement of displays or stock!

Apply this method to carrying out your risk assessment and you'll have it done in no time at all. More importantly, you will have a legal document that shows you have acted diligently.

Finally – if in doubt **ASK**. We want you and our visitors to have a memorable and safe show. Thank you for helping to make this a reality!